

Inventory of Donald Macrae Papers at History San Jose (2008-84)

Box No.	Date Range	Contents
1	1958-1964	Files: <ul style="list-style-type: none"> ● City Depts: Personnel: Nurses Monthly Reports (1960-1970) ● City Depts: Civil Service Activity Reports (August 1958 - December 1964)
2	1965-1968	Files: City Depts. Personnel Dept. Activity Reports
3	1969-1973	Files: <ul style="list-style-type: none"> ● City Depts. Personnel Dept. Activity Report (1969-1970) ● City Depts. Personnel Dept. Activity Rept. - Technical Staff (1969-1970, 1973) ● City Depts. Personnel Dept. Activity Rept. Clerical Staff (Jan-June 1973) ● Chief of Police recruitment (1970-1971) ● Civil Service Commission Annual Reports (1958-1968) ● "Your city through civil service" publication (c. 1958-1968) ● Special Civil Service Exam Program publication (Summer 1954) ● General Statistical Data of the City of San Jose (1950) (index: staff and wage survey, assessed valuation, tax collections, bond issues, annexations, general data on area and population, length of

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		major city streets)
4	1958-1963	Civil Service Commission minutes & agendas
5	1964-1967	Civil Service Commission minutes & agendas
6	1957-1977	<p>Pacific Neighbors:</p> <ul style="list-style-type: none"> ● Okayama, Japan Sister Cities program correspondence, clippings, ephemera ● Japanese Friendship Garden plan, opening ceremony ● Pacific Neighbors organization materials, including correspondence, board meeting minutes and agendas, letterhead ● Personal greeting cards to Macrae from Japan ● Photographs: Pacific Neighbors, promotional shots used in Civil Service brochures and City of San Jose annual reports